

Audio frames

Types of devices

There are several types of devices for audio recording, some of which are much more affordable than others. If the budget allows it, the purchase of a voice recorder is strongly recommended, since this device obtains better audio quality and provides a wide range of recording. There are also applications for cell phones that can do the same thing. However, it is strongly suggested to perform quality tests, since the microphones of these devices are not necessarily adapted to audio recording. They can be very sensitive to surrounding noise.



As for voice recorders, it is important to take the time to check their different functions and become familiar with how they work. For instance, one may wonder whether the audio files can be transferred to a computer.

It is also important, during the preparation stage, to make sure that the batteries are new so that no unpleasant surprises will occur in the middle of a meeting. Some devices can work while plugged into an electrical outlet, which is very practical. An extension cord should be included in the filming kit.

Positioning the recording device

If only one device is used, then it should be placed at the heart of the action as much as possible, at an equal distance between the participants. When recording a group discussion, it may be useful to have more than one device, as some people have lower voices that will not be picked up by the device if it is placed farther away. Placing one device in the center of the discussion and scattering the others closer to participants is therefore recommended. There should be no hesitation in performing verifications before starting the official discussion with the participants.